

FL-PRISM Steering Committee Minutes
Friday, March 6th, 2015



In Attendance: Bruce Gilman (FLCC), Emily Staychock (Yates Co. CCE), Hilary Mosher (FLI), Kathy Bertuch (CNYRPDB), Emily Sheridan (NYS DEC), Carri Marschner (CCE),
 ABSENT: Terry Gronwell, (HLWTF), Dorothy Gronwell (HLWTF), Deb Grantham (CCE), Web Pearsall (DEC), Pauline Burnes (NYS DOT), Lisa Cleckner (FLI), Don Cook (FLRWA), Gregg Sargis (TNC), Miranda Reid (LCPD)
 Meeting Facilitator: Hilary R. Mosher
 Scribe: Emily Staychock

Meeting Objective: Set priorities 2015, strategic plan draft review, set the date and location for the spring meeting

AGENDA- Steering Committee		
	Topic	Lead
1	Welcome and meeting objective- review objective for the meeting. <ul style="list-style-type: none"> Hilary welcomed everyone to the meeting and reviewed objectives 	
2	Review of minutes from 1/23/15 Comments: Minutes were reviewed and there were no comments on the minutes from 1/23/15	
3	This month's Agenda Comments: Agenda was reviewed and no comments were addressed	
4	Facilitate review of 1/23/15 action items- minutes from last meeting were revisited and action items addressed. There were no concrete action items from last meeting.	
Old Business		
5	<ul style="list-style-type: none"> FL-PRISM 2015 Work Plan <ul style="list-style-type: none"> Determining the top priorities for the FL-PRISM for 2015/2016 (below) Strategic plan update and draft review- Hilary sent around a draft of the Strategic Plan with the agenda for this month's meeting. SC to review the draft strategic plan and provide comments and edits. Hilary to send a doodle poll for a conference call for review of document or if it is preferred to wait until next SC meeting 	
New Business		
6	<ul style="list-style-type: none"> Set date and location for spring partner meeting- Spring meeting will be held on May 15th. Several locations have been identified and include: Seneca Meadows, Montezuma Audubon Center, Welsh Allen Lodge, Emerson Park, Cayuga Park, Bass Pro Shop. Hilary to follow up with locations. Identify location for billboards and collaboration with Wildlife Forever- other marketing strategies. The 104 corridor, 5 and 20, and 390 were identified as good corridors to advertise. Hilary will inquire about costs for these areas. NYISAW- events for group- Hilary asked group to put together some ideas for events to put on the calendar for this week-long event Identify other entities to invite to participate in the steering committee- tabled for next meeting 	
6	Agency Activity Report/Updates EMILY: hosted two workshops on HWA and other forest pests during NISAW. Ontario Co. had 22 people in attendance, Yates had 12. April 8 th there will be a forest pest detector program in Steuben Co. She also will be conducting a Forest Training for loggers in Bath, NY. On March 21 st she will be working doing outreach for the yard and garden days	

	<p>BRUCE: Is currently conducting inventories on Honeoye Lake watershed for HWA, went with Tom Hughes (NYS PARKS) to survey for HWA and found some in the upper portion of the gully, but not the lower of Canadice Hill. Going to survey with his students on the 10th at Sonnenburg Gardens. He will go to Robert's Gulch on the 12th to look at HWA. Bruce also discussed his herbarium project that looks to put his collection to digital record.</p> <p>DON: discussed the USACE presentation at the Finger Lakes Regional Watershed Alliance meeting on Monday, March 16th about Hydrilla in the Erie Canal. Don also reported that there will be a Finger Lakes Issues Briefing on June 26th at Vintosa winery. Many elected officials or representatives will be on hand for discussion</p> <p>The phone line for Kathy Bertuch and Carri Marschner went offline and they were unable to provide their updates at this time.</p>	
	<p>FL-PRISM Updates and Working Group Reports</p> <p>Hilary reported on the work of the FL-PRISM over the past month. We had a very successful NISAW with many events in the area. We are especially hard hit with HWA in the FL and many programs have been undertaken to address the survey needs of the area. Elmira news did a piece on invasives and interviewed John Gibbs, DEC, Bath, NY and Hilary about the impacts of invasives. Hilary indicated that she spoke at the Monroe County WQCC and they have asked her to speak at the Environmental Management Council and the Irondequoit Bay Task Force over the next month. A lot of exposure is happening with these presentations and it is a great way to network. The RFP is due on the 13th and there are external reviewers from NYS DOT, NYS DEC, NYS ISRI, and NYS Parks who will rank the proposals.</p>	
	Adjourn	
<p>Next MEETING DATE/TIME: Hilary to send a doodle poll with dates for April</p>		
<p>Action Items-</p> <p>Review strategic plan draft</p> <p>Come up with NY ISAW events for consideration</p> <p>Review Annual Work Plan draft (below)</p>		
<p>Status Update: Action Items</p>		
<p>Tabled Items</p>		
	Creation of bylaws for FL-PRISM	
	Determining Annual Work Plan and Strategic Plan	

FL-PRISM Top 13 Priority Activities per Contract. The Work Plan should reflect the below 13 scope of work elements.

Scope of Work Element
<p>1. Coordinate PRISM partner invasive species management activities</p> <ul style="list-style-type: none"> • Utilize electronic and social media networks and communication outlets to engage partners and share information (listserve, etc) • Coordinating meetings and full partnership meetings on a regular basis (2 full partnership per year) Working group meetings as necessary (no less than 4x a year) • Utilize the FL-Website as a means of information sharing • Sharing information on IS management activities and participate as appropriate
<p>2. Recruit and train volunteers</p>

<ul style="list-style-type: none"> • Present IS issues at various community outreach and education events (WQCC, school groups, etc.) • Utilize electronic and social media networks and communication outlets to engage partners and share information (listserve, etc) • iMap trainings per year or as needed • Use CCE mast gardeners, master forest owners, lake associations, and other groups for volunteers
<p>3. Identify and meet PRISM Education and Outreach needs</p> <ul style="list-style-type: none"> • Present IS issues at various community outreach and education events (WQCC, etc.) • Coordinate with E&O WG to assess FL regional needs • Create and maintain a robust website that fulfills all the needs of the FL region • Encourage and support partners to develop E&O materials • Create and distribute E&O materials to partners • Create a toolbox for outreach
<p>4. Establish monitoring network for early detection of invasive species</p> <ul style="list-style-type: none"> • Training the stewards, volunteers, etc within the region • Create and maintain an ED/RR protocol • Utilize the WG and SC to gather information from partners about invasive species distribution in the region • Create and maintain a priority IS list and ISPZ • Create a database of groups that are likely users of priority locations (areas likely to be invaded) • Utilize the iMap Invasive training and software app to increase participation in monitoring • Train the trainer program to encourage use of software • iMap invasive workshop to input data into program for the region
<p>5. Support academic research as needed through citizen science</p> <ul style="list-style-type: none"> • Train the trainers programs • Support CSLAP, iMap, and other avenues for data collection • Utilize the CSLA model to collect terrestrial data • Utilize the FL-PRISM website as a means of sharing data • Utilize groups such as Boy Scouts, Hikers, biking, etc. to collect data for the region • Identify research needs for prevention, ED/RR, and control
<p>6. Develop a PRISM Strategic Plan</p> <ul style="list-style-type: none"> • Develop a strategic plan to include input from all partners based on NYS format
<p>7. Develop FL-PRISM-specific IS Management Plan</p> <ul style="list-style-type: none"> • Coordination with leading researchers, develop species-specific managements • Coordinate with conservation targets to develop a location-specific plan • Identify funding sources for implementation of IS Mgmt plans

<p>8. Implement eradication projects to remove invasives species</p> <ul style="list-style-type: none"> • Utilize the partnership to leverage resources for IS work • Support a demonstration eradication projects • Utilize BMPs for control • Monitor management areas for restoration success
<p>9. Develop annual work plan</p> <ul style="list-style-type: none"> • Develop 2016 AWP utilizing SC and WGs
<p>10. Develop annual report to include:</p> <ul style="list-style-type: none"> • Progress towards priority objectives outlines in strategic plan
<p>11. Coordinate access to private and public lands</p> <ul style="list-style-type: none"> • Develop a protocol/plan to access lands for IS work • Create a plan to provide information for private owners about permitting, funding, etc. and make available on website
<p>12. Coordinate with other PRISMs and OISC</p> <ul style="list-style-type: none"> • Keep an open dialogue and collaborate with other PRISMs and the NYS ISAC • Provide updates during PRISM calls as needed • Attend PRISM leader in-person meetings and other IS conferences
<p>13. Support NY ISC regular invasive species conference</p> <ul style="list-style-type: none"> • Support regular conference through participation, presentation,