

NYS DEC Proposal Checklist (three year contract)

(Please include all these items in the file or envelope sent to DEC)

- Completed Quote Form
- Proposal with project description
- MacBride Fair Employment Form
(Bidder/Proposer's Certification)
- Substitute W-9
- Proof of Workers Compensation Insurance or
exemptions
- Proof of Disability Insurance or exemptions
- Proof of Liability Insurance
- Procurement Lobbying Law Bidder/Proposer's
Disclosure
- Procurement Lobbying Law Purchase Order
Requirements
- Form-A- State Consultant Services-Contractor's
Planned Employment